

## The Greater The Attendance.. The Greater The Achievement

Punctual and regular attendance is an essential requirement for successful learning. Registration is carried out during Tutor time, at 8:40 in tutor time and 12:55 in session 4. Pupils are registered each session. Pupils should aim to have **96% attendance or above.**

**90% is not good!** Below 90% is judged as persistent absence.

1 school year @ 90% attendance = **4 whole weeks of school missed!**

That's **100 HOURS** OF LEARNING MISSED

90% over 5 years at secondary school equates to half a school year missed

### Persistent absences – below 90%

Pupil's attendance is monitored weekly by the pastoral team. Parents will be invited into school when attendance is a cause for concern. If attendance does not improve, the school will ask the Education Welfare Officer to become involved. This may lead to a fine or prosecution.



## Lydiard Park Academy Attendance Ladder

Equates to:

**4** SCHOOL DAYS off each year

**8** SCHOOL DAYS off each year

**9** SCHOOL DAYS off each year

**11** SCHOOL DAYS off each year

**19** SCHOOL DAYS off each year

**28** SCHOOL DAYS off each year

**100%**

PERFECTION

**98%**

IMPRESSIVE

**96%**

GOOD

**95%**

NEARLY THERE

**94%**

NEEDS TO IMPROVE  
Raised with education welfare

**90%**

CONCERNS  
Referred to education welfare/persistent absentee

**85%**

SERIOUS CONCERNS

## Attendance Matters Everyday Counts

### Informing the school of your child's absence

If your child is too unwell to attend school please contact the school on **01793 874224**, before 08.30, it is essential that the school is notified on each day of absence with a clear reason for absence e.g flu, sickness. Medical evidence is required for 5 or more consecutive days absence due to illness (3 days if prior to or after a school holiday).

### Absences

All absences will be recorded as either authorised or unauthorised. Should an explanation for an absence not be received or should the explanation be deemed unsatisfactory then that absence will be recorded as unauthorised. Absence will not be authorised for such reasons as shopping, daytrips and birthdays.

### Request for Leave Of Absence

A 'Request for Leave of Absence' form should be completed and returned to your child's Head of Key Stage. This form is available on our website or collected from Reception.