



# LYDIARD PARK ACADEMY

7<sup>th</sup> January, 2021

## Virtual Subject Consultation Evening – 13<sup>th</sup> January 2021

Dear Parent,

I am writing to inform you about our upcoming **Subject Consultation Evening**, which will take place on **Wednesday 13<sup>th</sup> January** from 4pm to 8pm. This is an opportunity for you and your child to meet virtually with their subject teacher to discuss their current attainment and progress. An Options Evening for year 9 will take place later in the academic year.

Due to the current Lockdown, we will need to approach this day and future parents' evenings a little differently than normal. As a Trust we have subscribed to a new system called *SchoolCloud* which provides us with the ability to host these events remotely over an online video link. We have chosen this provider as the appointments can run through a standard web browser or mobile device without the need for parents to install additional software.

### Booking your appointment

Subject appointments are available from **4pm to 8pm**, (with the last appointment at 7:55pm). You can book your appointments via <https://lydiardpark.schoolcloud.co.uk>. You will need to confirm your details, including your child's name and date of birth in order to access the site. Please see attached step-by-step guide for more information.

Due to a large number of classes that some members of staff teach, we recommend that you only book an appointment with that subject if your child is considering taking it as one of their extra options. This recommendation applies to the following subjects:

#### **Art & Design**

**Drama**

**Music**

**PE**

If you have any issues accessing the site or booking your appointment please contact Mrs Williams ([williamsT@lydiardparkacademy.org.uk](mailto:williamsT@lydiardparkacademy.org.uk)).

### Attending your appointment

We would like you to attend the appointment with your child. On the evening your appointments, log back into the site and you will then see a notice that indicates you have an upcoming video appointment. This will become available 60 minutes before your appointment. Click on the **Join Video Appointments** button and your device may ask you to allow access to your camera/microphone, in which case please click 'Yes'. Click on **Start Appointment** and you should see yourself in the bottom right corner of the screen. The teach will then join the call. Appointments with each subject will last for 5 minutes. The meeting will end automatically after 5 minutes, so



Principal:  
Vice Principal:

Mr G. Pearson  
Miss S. Hesten

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please do not be offended when this happens.

Please note that parents who live separately, unfortunately cannot join separately at present. We do not have the capacity to allow multiple appointments per child with so many pupils for the class teacher to see. The parent will need to be physically present with their child the chosen device to join the virtual meeting. I apologise if this arrangement is inconvenient to you and your child. Due to the current Lockdown, we are doing all we can to keep communication channels open.

For further information and guidance please visit the following link:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Please be aware this is a new process for us as well and we appreciate your patience and understanding whilst we move to this new way of conducting parents' meetings under the current circumstances.

Yours sincerely,

Mr C. Dobbs  
Assistant Principal



Principal:  
Vice Principal:



Mr G. Pearson  
Miss S. Hesten



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